



CITY OF WARD

P.O. BOX 237 • WARD, ARKANSAS 72176 • 501-843-7686

Planning Commission Meeting Minutes March 25, 2024 at 6:30 PM

- I. **Call to Order:** by Chairman Jerry Peters @ 6:30 pm. Prayer was offered by Chairman Peters followed by the Pledge of Allegiance.

- II. **Roll Call:** Roll was called by Planning Commission Secretary, Brittany Gibson. The following Planning Commission members were present: Chairman, Jerry Peters, Vice Chairman, Erin Mixon, Helen Huitt, Alex Witkowski, Harry Price and Jack Boles. We have a quorum.

- III. **Review/Approval of Prior Meeting Minutes:** Commission member Boles made a motion to approve the February 26, 2024 minutes, seconded by Vice Chairman Mixon. Motion passes with a 5-0 voice vote.

- IV. **Old Business:**
 - A. **UDO:** Mayor Gastineau has proposed the following timeline for reviewing the map: Planning Commission Review, March 25, Public comment period April 1-12 at City Hall, Planning Commission review of public comments April 22, Public hearings April 23 5 – 7 pm, April 28 3 – 5 pm at City Council room (zoning map only), Planning Commission review of public comments and public hearings with recommendations to Council May 28, and City Council approval/disapproval UDO zoning map June 18 (effective date will be date UDO is approved). Vice Chairman Mixon made a motion to approve timeline for reviewing zoning map, seconded by commission member Bole. Motion passes with a 5-0 voice vote.

- V. **New Business**
 - A. **Copper Moon Estates, Phase I, Final Plat:** Final plat was brought to the commission by Nick Hester. Commission member Price made a motion to approve Copper Moon Estates, Phase I, Final plat, seconded by commission member Witkowski with two contingencies: 1.) Letter signed by developer

agreeing to continue drainage, 2.) As-builts will be provided before the next City Council meeting. Motion passes with 5-0 voice vote.

- B. **Variance Request – 51 Gold Meadow Loop:** Resident, Kathryn Thomas presented her request for a variance request to keep her fence in her front yard. As presented in her photos fence is in the right of way. Chairman Peters asked for a motion to approve, no motion made.
- C. **Stagecoach Estates, Final Plat:** Richardson Engineering brought final plat for Stagecoach Estates to the commission. Commission member Huitt made a motion to approve Stagecoach Estates Final plat, seconded by Vice Chairman Mixon. Motion passes with 5-0 voice vote.
- D. **Street Parking Committee:** Mayor Gastineau has created a Street Parking Committee to determine/study which streets should and should not be used for parking. Committee will include: Chairperson-chief of police, fire chief, a city council member and a planning commission member. Commission member Witkowski volunteered to be the planning member for the street parking committee.

VI. Announcements

- Eggtravaganza in the Park: March 30th, 10 am – 3 pm
- Great American Eclipse Day: April 8th
- City Council Meeting: April 16th at 6:30 pm
- Planning Commission Meeting; April 22nd at 6:30 pm
- Spring Clean Up Day: April 27th, 8 am – 3:00 pm

VII. Adjournment

The commission has agreed the May meeting be moved to the 28th since May 27th is a holiday. The meeting was adjourned at 7:07 pm with a motion by Chairman Peters, seconded by commission member Price. Motion approved with a 5-0 voice vote.

April 22, 2024
APPROVED DATE


CHAIRMAN, ERIN MIXON


SECRETARY, BRITTANY GIBSON